



### PROOF OF DELIVERY

You have dispatched an order and as far as your warehouse is concerned the order is complete; is there a next step?... Proof of Delivery will keep track of the order when delivered as the order will be signed for on a signatory page to confirm receipt of goods. This information is then sent back to the ERP system. Proof of Delivery will increase traceability and reduce the risk of lost packages.



#### Load

At the depot, delivery notes are collated into runs. Once collated, the delivery notes are scanned and imported into the system to produce a delivery schedule. The schedule is downloaded to the hand-held device and goods are scanned and loaded onto the vehicle.



#### Update

On return to the depot the driver will dock the hand-held device and all deliveries will be uploaded so that invoices can be raised. The Proof of Delivery details will be uploaded with signature capture. The signature capture will be stored as a jpeg file and can be cross-referenced.



#### Unload

When a delivery is made, the goods are scanned off the vehicle and checked to ensure they are correct. On confirmation the driver will enter the recipient's surname and ask the recipient to sign for the goods on the hand-held device. If there were items not delivered, this is captured on the device.



#### Printing

Deliveries can be printed after posting and will include details about document number, delivery number, account number, customer name, signatory, date signed, number of boxes and proof of delivery reference.

## Specialists in Mobile Computing, Data Capture & Warehouse Management

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